

DEPARTMENT OF DEFENSE EDUCATION ACTIVITY

KADENA HIGH SCHOOL
UNIT 5166
APO AP 96368-5166
"ACCELERATING ACHIEVEMENT FOR ALL STUDENTS"

KDHS SAC Meeting Minutes

November 19, 2025 / 1600 / KDHS Information Center

Members Present

Dr. Bleecker, Dr. Cherry, Mrs. Fisk, Mr. Jackson, Ms. Hamilton, Ms. Grondin, Ms. McKinney, Mr. McKinney, Ms. McGowan, Ms. Mendoza, Ms. Velasquez, Ms. Lopez, SLO- Ms. McNeace, SLO- Mr. Chance

Welcome/Meeting Norms

Presentation of last meeting's approved minutes

Two words were misspelled in the minutes. A motion was made to approve the minutes with the edits. The motion was approved.

Reports

- Principal:
 - Update on enrollment numbers and academic performance. Numbers have stabilized. We are still in the 770s.
 - Review of AVID Site of Distinction progress and AP Platinum recognition. We are very proud of the number of AP courses we now offer.
 - Feedback on recent school events: Fall Festival, PSAT Boot Camp, and P.R.I.M.E. Sessions. There was a great turnout for Fall Festival. The PSAT Boot Camp was a success.
 - Staffing and extracurricular vacancies. All Winter and Spring coaching positions have been filled. The school secretary is moving positions and will be the school's new AO. A new school secretary has been hired.
 - In order to improve communication, Dr. Bleecker will increase the frequency of the school newsletter. Last year it was sent out monthly but the SAC determined that was not frequent enough so Dr. Bleecker's goal will be to send it out biweekly. It was noted that other schools put out weekly newsletters, and that KDHS has yet to publish a newsletter for this school year.

- SLO/Installation Commander:
 - Updates on school-community engagement efforts. There is a town hall meeting this Thursday.
- Other:
 - Career Practicum Internship collaboration with PME (Mr. Jackson) – status and student involvement update. The program is going well. There are 6 students currently at the center (3 in the AM and 3 in the PM). They have their first presentations this Friday.
 - PME testing site initiative progress and anticipated launch date. Volunteers are available to assist with testing at Kadena HS.

Old Business

- 1. Review of SAC Communication Plan effectiveness (approved motion from Sept 24). The plan was out of compliance with SAC guidelines so it was revised to be in compliance. The agenda will be put out to the voting members at least two weeks prior to the meeting and then put out to the public 1 week prior to the meeting.
- 2. Status update on Graduation Venue for Class of 2026 – Ginowan Convention Center ETP has been submitted. We are waiting for it to be approved by Ms. Rapp.
- 3. PME Testing Site – review of coordination progress and projected implementation timeline.
- 4. SAC Goal for SY25-26 – finalize specific metrics or deliverables (communication focus). The school will increase the amount of communication by at least 20% by the last SAC meeting of SY25-26. A motion was made to approve the goal. A vote was held and the motion passed.
- 5. Medal of Honor Character Trait recognition – feedback from first month of implementation.

New Business

- 1. Discussion of community partnerships for career readiness and student leadership development. The school needs volunteers for Decision Day, Month of the Military Child and possibly graduation (depending on the location).
- 2. Planning for Semester 2 SAC priorities.

Open Forum

- Grade level communications- With the change to how counselors are assigned students, communication to parents has been inconsistent. Ms. Fisk brought up the challenges she and other parents have faced as parents of seniors navigating all the requirements of senior year. Ms. McKinney stated that she receives emails from her child's counselor with information broken down by grade level. Ms. Fisk asked if the counselors could collaborate on the emails, so all the counselors are sending out the

same information. A suggestion was made to add a "Counselors Corner" to the school newsletter. Ms. Fisk asked if unofficial transcripts could automatically be printed or emailed to seniors instead of waiting for each student to request them. Ms. McGowan stated that at her previous school class rankings and unofficial transcripts were given to all seniors at the end of September. In previous years, the counselors hosted a parent night for each grade level which was very helpful to the parents, however, those did not happen this year. Ms. Hamilton said she would invite the counselors to attend the senior night scheduled for Dec. 8th.

- Mr. Chance brought up that several school SAC meetings are scheduled for the same day, making it difficult for him to attend them all. Ms. Fisk suggested KDHS change the date of the 3rd quarter meeting. Mr. Jackson suggested the principals coordinate to ensure the dates don't overlap in the future.

Closing

- The next SAC meeting is scheduled for March 4, 2026 at 1600 in the KDHS Library.
- The meeting was adjourned at 1710.