

## 2025.09.24 - Kadena High School - SAC Meeting MinutesKadena High School SAC

### Meeting Minutes

Wednesday, September 2025 – 1600 - KDHS Information Center

#### Members Present:

**BOY Presentation & Review EOY Report:** [SAC Annual Training SY 25-26.pptx](#)

#### Principal's Report:

- Enrollment is booming (770+)
- AP Platinum 2<sup>nd</sup> year in row & on track to be 1<sup>st</sup> AVID Site of Distinction in the Pacific
- Transitioned to a “Straight Block” and implemented Advisory P.R.I.M.E Sessions!
- Staffing Updates:
  - New Math Teacher – Mr. Ray Christian
  - New SPED/LIMM Teacher – Ms. Genie Velaquez
  - New Spanish/AP Research Teacher – Ms. Theresa Urquilla
  - New French/ELA Teacher – Dr. Mary Best
  - New Educational Aide - Ms. Ashley Mortensen
  - Coaching Vacancy – Cheerleading Head Coach (Winter – Varsity)
- Upcoming New Schoolwide Events:
  - Medal of Honor Character Trait recognition is back! (Begins next month)
  - Advisory P.R.I.M.E. – 09/30 – School Links Kick-Off
  - Fall Festival – 10/04 1500 – 2000
  - PSAT Boot Camp & Course Planning Fair – 10/07
  - PSAT & Senior Class Study Trip – 10/21
  - Advisory P.R.I.M.E. – 10/28 (Grade-Level Specific Activities)

#### SLO Report:

- Gate update: Gate 4 no longer open on weekends starting 4 Oct. Gate 5 hours will be AM: M-F 0615-0845 PM: M, W, Th, F, 1345-1630 and Tues 1530
- Senior Trip to Torii Station scheduled for 21 Oct
- AFJROTC trip to Army Training Support Center scheduled from 20 Nov

#### Old Business:

- See EOY Report:
  - Question: In addition to the accomplishments mentioned in this report, was there anything else we need to add? What was the result of the Okinawa Sports Conference with host nation schools? How are we adding more opportunities for our student athletes to compete?
  - Question: Are there any updates regarding evacuation procedures?
  - Question: What is the latest on the changes requested for the tennis tournament?
- MoH Character Trait Awards:

- Question: What is the reward system for this?
  - Teachers complete a Positive Referral (PRS). Each month is a different trait and each week there is a winner. Students are recognized with a certificate and then a photo is posted on our official Facebook page.
  - SLO shared an idea to help better recognize our students.
- Career Practicum Internship:
  - MSGT Jackson discussed building capacity with KDHS career practicum students.
- Motion to approve the EOY report: Ms. Fisk
- Seconded to approve: Ms. Grondin

**New Business:**

- Testing at the PME. Mr. Jackson reported they are working to make the PME a testing site. More information to come.
  - ASVAB
  - College Board?
- Communication Plan:
  - Motion to send out a draft agenda two weeks in advance to the voting members and then the final agenda, with the meeting time/date and location, the Monday prior to the meeting to the SNL and School Webmaster who will then put the information out to parents through email and Facebook.
  - Motion was approved 8-0.
- Graduation Venue for 2026:
  - The senior sponsor will send out information about the latest poll results. Ginowan Convention Center is leading. Senior Sponsor will submit an ETP for the Ginowan Center before 11/01.
- KDHS SAC Goal for SY25-26:
  - SAC members will think about goals and this item will be discussed further at the next meeting. Communication was mentioned as a possible goal.
- Vote for SAC Vice Chair
  - Nominations: Ms. Hamilton
  - Motion was approved 8-0.
- Vote for SAC Secretary
  - Nominations: Ms. Fisk
  - Motion to approve: 8-0.

**Next ODAC is October 1st, 2025 at 1730:**

**Next meeting Wednesday, November 19<sup>th</sup>, 2025 at 1600 at KDHS**

**Meeting adjourned at 1720.**